



Case Management Series: Registration Form



Distance Conferencing Services

To register, remit payment and completed registration form:

by phone 	(888) 342-6019
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by fax 	(641) 342-3411
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by mail 	Ubiquity, Inc. P.O. Box 68 Osceola, IA 50213
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To avoid duplicate charges, please do not mail this form if you have already faxed it to Ubiquity.

Access information will be sent via email to this person prior to the program:

Your Name		Your Title	
Organization			
Mailing Address			
City/State/Zip			
Phone	Please provide the telephone number of the phone you will be using for the seminar.		
Email Address	You will receive confirmation and instructions via email. Please print clearly and double-check for accuracy.		

Programs Please check all programs for which you intend to register. Deadline for registration is three business days prior to program date.						
✓	Date	Time (CDT)	Program Title	Instructor	Register by	Price
	April 25	9am-11am	The Components of an Effective Case Management Program	Linda Easterly	April 22	\$229
	May 2	9am-11am	Utilization Management: The Foundation of Case Management	Linda Easterly	April 29	\$229
	May 7	1pm-3pm	Cultural Diversity/Cultural Competency for Case Management Practice	Ken Gossett	May 2	\$229
	May 9	9am-10:30am	Proactive Discharge Planning	Linda Easterly	May 6	\$229
	May 16	9am-11am	Clinical Case Management	Linda Easterly	May 13	\$229
	May 17	10am-11:30am	JCAHO Update: Review of Changes to 2002 Standards, Survey Process	Jodi Eisenberg	May 14	\$229
	May 20	12pm-2pm	Converting Data into Dollars: Making Performance Improvement Pay Off	Richard Kaine	May 15	\$229
	May 30	9am-11am	Understanding Health Care Reimbursement: Case Management Style	Linda Easterly	May 27	\$229
	June 6	11am-1pm	The Components of an Effective Case Management Program	Linda Easterly	June 3	\$229
	June 20	9am-11am	Outpatient & ED CM Program: A Necessary Ingredient for APC Success	Linda Easterly	June 17	\$229

Method of Payment
Registration fee allows access for one phone line to the teleconference (for the audio feed of the program), and an unlimited number of Internet connections (for the program visuals). Please note that the phone call to the teleconference bridge is not toll-free.

check enclosed (payable to *Ubiquity, Inc.*) credit card

select credit card:		name of cardholder:		
<input type="checkbox"/> Discover		credit card number:		
<input type="checkbox"/> Mastercard		exp. date:	ZIP code of cardholder's billing address:	
<input type="checkbox"/> Visa				
<input type="checkbox"/> American Express				
Total Payment:	\$	cardholder signature:		

Continuing Education Credits
Ubiquity program participants can apply for CCM's and Nursing CEU's for most programs. A CCM-CEU application form will be included in your Confirmation Packet. A \$10.00 processing fee will be required for each CEU application that is submitted to Ubiquity.

No refunds will be issued for non-attendance. Ubiquity, Inc. reserves the right to cancel or reschedule programs. In this event, refunds or alternate programs will be offered. **NOTE:** Cancellations by participants must be received at least 2 business days before the program. A 20 percent processing fee will be charged for all cancellations. No refunds will be issued for cancellations made less than 2 business days before the program is broadcast.